

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1934  
June 23, 2020**

**OFFICIAL MINUTES**

**The meeting was being held by zoom video conferencing format because of Covid-19 Pandemic**

- Members Present:** Via Zoom: Robert Van Wicklin, William Murphy, Carl Calarco, Shana Chudy, Debra Golley, Connie Hellwig, Leonard Zlockie
- Members Absent:** None
- Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz
- Staff Absent:** None
- Others Present:** Erin Cornelius

**Call to order of meeting**

President Van Wicklin called the regular meeting of June 23, 2020 of the Ellicottville Central School Board of Education to order at 6:03 p.m.

**Roll Call**

All present

**Changes, Additions and Deletions to the Agenda**

**ADDITIONS:**

- 12. Discussion Items:**
- d.** NYSSBA Convention
- 15. Personnel:**
- c.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Todd Lovell to the position of School Bus Mechanic effective tentatively July 15, 2020. This position carries a one-year probationary period which will begin on tentatively July 15, 2020 and end on tentatively July 15, 2021. Mr. Lovell will be paid a pro-rated salary of \$52,500 for the 2020-2021 school year. This appointment is contingent upon a successful fingerprint clearance from New York State.

**CHANGES:**

- 16. Policy:**
- a.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, 2<sup>nd</sup> reading and approval of Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data.

**Approve Agenda**

Moved by Golley, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the June 23, 2020 Board of Education Meeting with changes.

**Yes – 7  
No – 0  
Carried**

**Presentations & Reports**

**Communications, Commendations**

**Informational Items**

2020-2021 Board Meeting Dates (draft)

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**Superintendent's Report:**

Robert Miller

1. Graduation Ceremony – letters have been sent out to parents. Handed graduation over to Erich. Chris Edwards has been on campus the last few days testing speakers and arranging the set-up of electronics. Latest guidance is that diplomas can be handed to students. 150-person limit. Graduates each received 3 tickets to the ceremony. Guests will sit together as a 3-person group and social distance from other families. Baccalaureate breakfast will be hosted by local churches in a modified format. There will be a graduation parade on Saturday morning. All 5 fire departments will participate. The route and time will be published later in the week.
2. Wednesday pm will be attending a meeting in Ellicottville. Invited by Matt McAndrew. Review of solar agreements will take place. More info in the future.
3. Re-opening plans – all over the board. Waiting for guidance from NYSED. There are seven area's the state is looking at. CA BOCES school districts will collaborate and work together on the plans. July 15<sup>th</sup> was kicked around as a date plans need to be done, but there is nothing in writing. Board of Regents will present their plan on July 13<sup>th</sup>. Mr. Miller will be having a meeting on Wednesday AM with ECS staff regarding PPE and other areas. We will start talking now about the process. Will keep the board updated. Hopefully, we will get good guidance from the State. ECS will be transparent with the plan as we work through it.
4. Changes in meal plans. There has to be someone in the region to provide meals over the summer. ECS has posted SNAP information on the web-site and Facebook. Will update as info becomes available.

**Principals Reports:**

Erich Ploetz: MS/HS Principal

1. Wrap up year – Educationally and Academically. Double checking communication with teachers and families. Report cards will go out ASAP. Partnering with CA BOCES for summer school. 10 students in total for MS/HS.
2. Graduation – planning every day. Thank you to Chris Edwards, Marc Waters and Tammy Auge for their hard work. There will be a virtual rehearsal on Wednesday at 1 pm. Looking forward to graduation, Friday, June 26<sup>th</sup> @ 7:30 pm. Reminder that it is a closed ceremony and not open to the public. A ticket is needed to gain entry.

**Discussion:** Deb Golley asked if the ceremony will be broadcast live. Mr. Ploetz stated that it will be and parents have been given a link. It will be on the web-site live. There will also be a professional photographer on site for the ceremony.

Maren Bush: Elementary Principal/Director of Curriculum

1. Last Wednesday successful elementary farewell parade. Clara Kosinski created a video and it is posted on the school's Facebook page.
2. St. Bonaventure collaboration – Brianna Miller looking for players to do community service. Basketball players will be pen pals with students over the summer.
3. Completing end of year tasks: report cards, class lists, support staff sorting, organizing and cleaning.

Mr. Miller stated that he would like to review the Business First Results:

The Elementary was 17<sup>th</sup> out of 252 schools and #1 in Cattaraugus County. We also received a subject award for Math (being in the top 10%). The Middle School was 31<sup>st</sup> out of 191 and #2 in Cattaraugus County. The High School was 43<sup>rd</sup> out of 132 and #2 in Cattaraugus County. As a District ECS is 24<sup>th</sup> out of 96 and 1<sup>st</sup> in Cattaraugus County. Thank you to the teachers, students, staff and parents. We are proud of our school.

**School Business Executive Report:**

Aimee Kilby

1. Working on year end
2. Working with auditors
3. Margie's replacement has been in the district the past few days and it is working out well.

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**Consent Items:**

Moved by Hellwig, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meetings of June 9, 2020
- b. Acknowledgement of the June 9, 2020 Claims Auditor Report
- c. Approval of the May 2020 Treasurer's Report

**Yes – 7  
No – 0  
Carried**

**Committee Reports:**

None

**Discussion Items:**

Graduation 2020 – covered in Superintendent Miller & Mr. Ploetz's reports

School Lunches - Superintendent Miller stated that he wants to make sure there is something for the kids over the summer. He said the number of meals served over the past few weeks has gone down. He will be reaching out to Community Action to check into options.

Format of Board Meetings after July 1, 2020 – Phase 3 allows for groups of 25. Superintendent Miller proposed going back to face to face board meetings beginning with the July 14<sup>th</sup> Reorganizational Meeting. The Meeting will be held in the Elementary Gym, so social distancing can be observed.

**Discussion:** Erin Cornelius asked if the public will be able to attend or Zoom conference? Mr. Miller stated that he will have to do some research and the info will be posted on the Agenda for the meeting.

NYSSBA Survey – regarding the October convention. Board Members will answer the survey on their own.

**Old Business:**

None

**New Business:**

Moved by Murphy, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to hold the Ellicottville Central School District Reorganizational Meeting for the 2020-2021 school year on July 14, 2020.

**Yes – 7  
No – 0  
Carried**

Moved by Golley, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Board of Education authorizing Aimee Kilby, School Business Executive, to make year-end transfers up to June 30, 2020.

**Yes – 7  
No – 0  
Carried**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval for Aimee Kilby, School Business Executive, to withdraw funds for the 2019-2020 school year from the EMBLR account in an amount not to exceed \$52,737.00. This withdrawal will be used to cover retiree health insurance costs and retirement payouts.

**Yes – 7  
No – 0  
Carried**

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Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools & Aimee Kilby, School Business Executive, approval to transfer an amount not to exceed \$100,000 from the unassigned fund balance to various reserve funds (EMBLR, Retirement and Repair). To ensure that the District is following Real Property Tax Law 1318, recommending the district have an unassigned fund balance not to exceed 4%.

**Yes – 7  
No – 0  
Carried**

Moved by Hellwig, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to close out the Class of 2019 student activity account and transfer the balance of \$219.70 to the Student Council Account.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Golley, approval of the June 2020 Budget Vote & Board Member Election: Resolved: That the Board of Education of the Ellicottville Central School District in the County of Cattaraugus, State of New York, BE AND IS HEREBY AUTHORIZED TO EXPEND THE SUM OF \$13,216,872 for the 2020/2021 school year budget.

*The Basic Budget will provide funds for all of the educationally related services and the maintenance of our school building.*

YES   547   NO   100  

Resolved: This proposition will authorize the Board of Education of the Ellicottville Central School District in the County of Cattaraugus, State of New York, to levy an additional (not to exceed) \$38,800 to lease 2 (two) 66 passenger IC school buses and \$15,200 to lease 1 (one) Trans Tech Wheelchair Accessible 22 passenger school bus for each of the next five years (five annual payments) commencing with the 2020/2021 school year.

YES   546   NO   101  

Resolved: that the Board of Education of the Ellicottville Central School District is hereby authorized to levy taxes annually in the amount of \$65,000 and to pay over such monies to the trustees of the Ellicottville Memorial Library.

YES   481   NO   165  

The candidate receiving the highest number of votes will serve a five-year term, beginning on July 1, 2020 and expiring on June 30, 2025.

**Vote for ONE (1) (Please check):**

      590       Karl Northrup  
\_\_\_\_\_*(Write-in Candidate)*

- 1 – Ed Imhoff
- 1 – Erin Cornelius
- 1 – Jonathan Fisher
- 1 – Larry Mack
- 1 – Tammy Davies
- 2 – Dawn Rowland
- 1 – Clay Silvernail
- 3 – Ginna Hensel

•Karl Northrup will serve a five-year term, beginning on July 1, 2020 and expiring on June 30, 2025.

**Yes – 7  
No – 0  
Carried**

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**Personnel:**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following temporary summer cleaners, effective tentatively July 1, 2020 – August 31, 2020 at a rate of \$11.80 per hour:

•Karen Morton, Jennifer Hasper, John Ireland                      8 hours per day

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Extended School Year (ESY) Special Education Teachers, effective tentatively July 1, 2020 – August 31, 2020 at a rate of \$30.00 per hour: Jennifer Benjamin, Ashley Hellwig, Carolyn Bauer.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Todd Lovell to the position of School Bus Mechanic effective tentatively July 15, 2020. This position carries a one-year probationary period which will begin on tentatively July 15, 2020 and end on tentatively July 15, 2021. Mr. Lovell will be paid a pro-rated salary of \$52,500 for the 2020-2021 school year. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

**Policy**

Moved by Golley, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, 2<sup>nd</sup> reading and approval of Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data.

**Yes – 7  
No – 0  
Carried**

**CSE/CPSE Recommendations:**

Moved by Murphy, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900440337, 900448069, 900500063, 900501037, 900501003, 900500414, 900500578) at its meeting on June 9, 2020 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (June 5 - 17, 2020).

**Yes – 7  
No – 0  
Carried**

President Van Wicklin stated that he would like to recognize Mrs. Connie Hellwig for her 10 years of being on the Board of Education. He stated that she is appreciated and has been a terrific colleague. Mrs. Hellwig served the board as president for 2 years. Mrs. Hellwig thanked the board members and told them to keep up the good work.

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**Executive Session**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to enter into executive session at 6:39 p.m. to discuss 2 contractual items.

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, to come out of executive session at 7:32 p.m. and return to the regular meeting.

**Yes – 7  
No – 0  
Carried**

**Adjournment of Meeting**

Moved by Hellwig, seconded by Murphy, to adjourn the regular meeting of June 23, 2020 at 7:33 p.m.

**Yes – 7  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk